



CLASSROOM SAFETY

ENVIRONMENT

- Are the lights in the room working?
- If dimmers available, are they functional?
- Are window shades functional?
- Is the room temperature comfortable?
- Can you adjust heat/cooling system?



THE CLASSROOM

- Is the room ADA accessible?
- Are there directional signs to your classroom?
- Are exit doors marked and working?
- Is there more than one exit?
- Are emergency/fire exit signs visible?
- Are there fire extinguishers in the room and are they accessible?
- Can evacuation be made easily if needed?
- Are there any flammable or hazardous materials stored nearby?
- Is the power cutoff location known should power need to be cut?
- Are all electrical cords in good condition and properly sized for the load?
- Are extension cords taped down to avoid tripping?
- Is movement through the room easily accessible?
- Are the desks or tables in good working order?
- Are the tables secure from falling?
- Are the chairs in good condition?
- Have the tables been cleaned prior to use?
- Are the displays organized and visually appealing?
- Are the display tables set up with space for movement?
- If bookcases are in the room, are they secure from falling?
- Are the trash cans empty?
- Are there any cracks in the flooring that could be trip hazards?
- If there are any floor mats, are they secured to avoid tripping?
- Are the floors clean?



AUDIO-VISUAL EQUIPMENT

- If audio is used, can sound be heard throughout the room?
- Are any projection screens secure from falling?
- Is the projection screen or TV visible from all areas of the room?



BATHROOMS

- Where are the bathrooms located?
- Are the bathrooms in working order?
- Are the bathrooms clean?
- Are bathrooms supplied with paper?
- Are bathrooms supplied with soap/running water or hand sanitizer?

HEALTH AND SAFETY

- Is a first aid kit available and accessible?
- If an AED is available, it is accessible with proper signage and trained operators?
- Procedures for evacuation defined with muster location and roll taken?

